

**SECRET**

ER-O-7179

27 October 1949


MEMORANDUM FOR: Executive  
General Counsel  
Assistant Director for Collection and  
Dissemination  
Assistant Director for Operations  
Assistant Director for Reports and Estimates  
Assistant Director for Special Operations  
Assistant Director for Scientific Intelligence  
Assistant Director for Policy Coordination  
Chief, Inspection and Security Staff

SUBJECT: Committees

1. In the course of normal agency activity, many demands are made from within as well as from outside CIA for the solution of various problems through the establishment of committees to which the problems are referred.

2. At this time we wish to ascertain what committees (inter-departmental and internal) are now in existence so that we may avoid unessential overlap and duplication in the establishment of committees, or in the continuance of their functioning.

3. Hence, it is requested that each addressee inform the Coordination, Operations, and Policy Staff by 14 November 1949 of all committees, Ad Hoc or Permanent, which are now in existence upon which CIA has representation. The purpose of the committee if the title is not self-explanatory, whether it is internal or inter-departmental, and the name or names of the CIA representative(s) thereon ~~are~~ also requested. Each addressee will answer for his own office.

  
PRESCOTT CHILDS, Chief  
Coordination, Operations,  
and Policy Staff

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